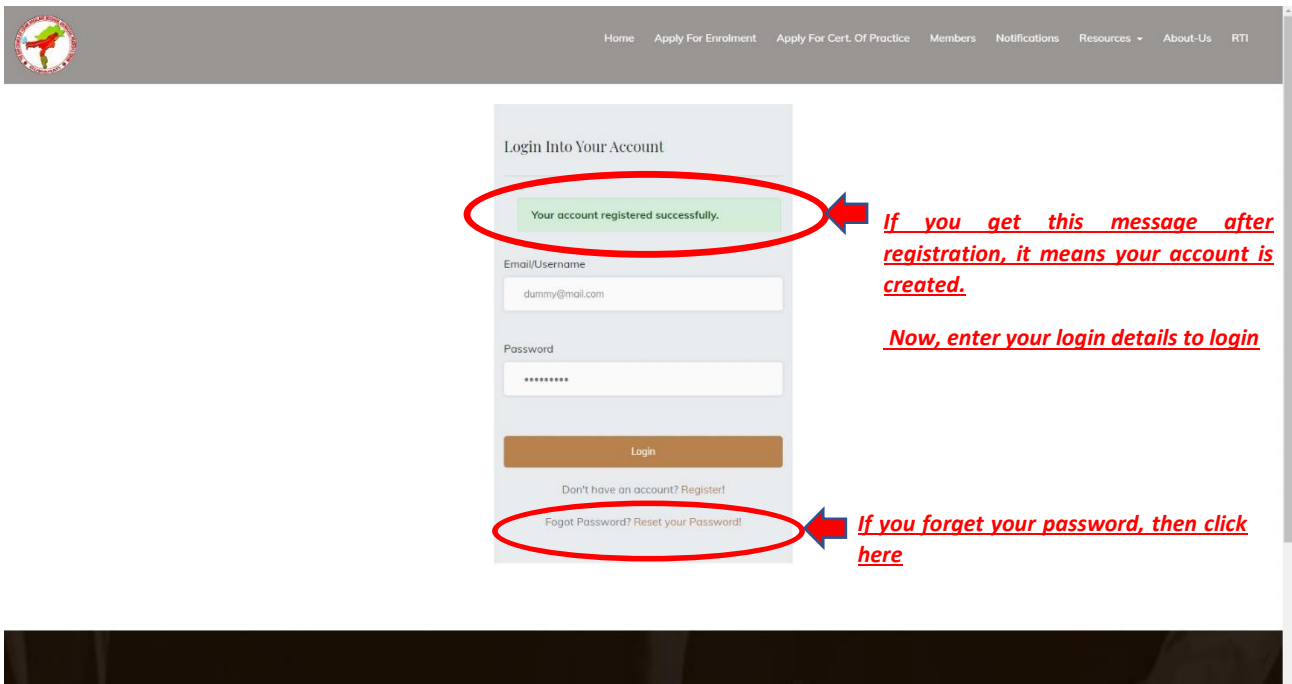


# SELF HELP DOCUMENT: BAR COUNCIL

The screenshot shows the top navigation bar with links: Home, Apply For Enrolment, Apply For Cert. Of Practice, Members, Notifications, Resources, About Us, RTI. Below the navigation is a banner with the text "Application Portal" and "Please Select Your Option". Three buttons are visible: "Login", "Register", and "Help". The "Register" button is circled in red, and a red arrow points to it from the text "Click on the Register for new Registration". Below the banner is a section titled "Application Process Details" with a list of steps: Step 1: Register/Create a new account, Step 2: Login into your account, Step 3: Setup your profile by filling up your details, Step 4: Apply for Enrolment / Certificate of Practice, Step 5: Fill in all necessary details and upload documents as required, Step 6: Edit if required and then make Payment.

The screenshot shows the "Register Your Account" form. It includes fields for Email (dummy@email.com), Username (dummy), Password (masked with asterisks), and Confirm Password (masked with asterisks). Below the password fields are four bullet points: "Your password can't be too similar to your other personal information.", "Your password must contain at least 8 characters.", "Your password can't be a commonly used password.", "Your password can't be entirely numeric." There is also a CAPTCHA field with the text "MNZ". At the bottom of the form is a "Register" button and a link "Already have an account? Log-in". A red bracket on the right side of the form points to the text "Fill all the details and click on Register".

# SELF HELP DOCUMENT: BAR COUNCIL



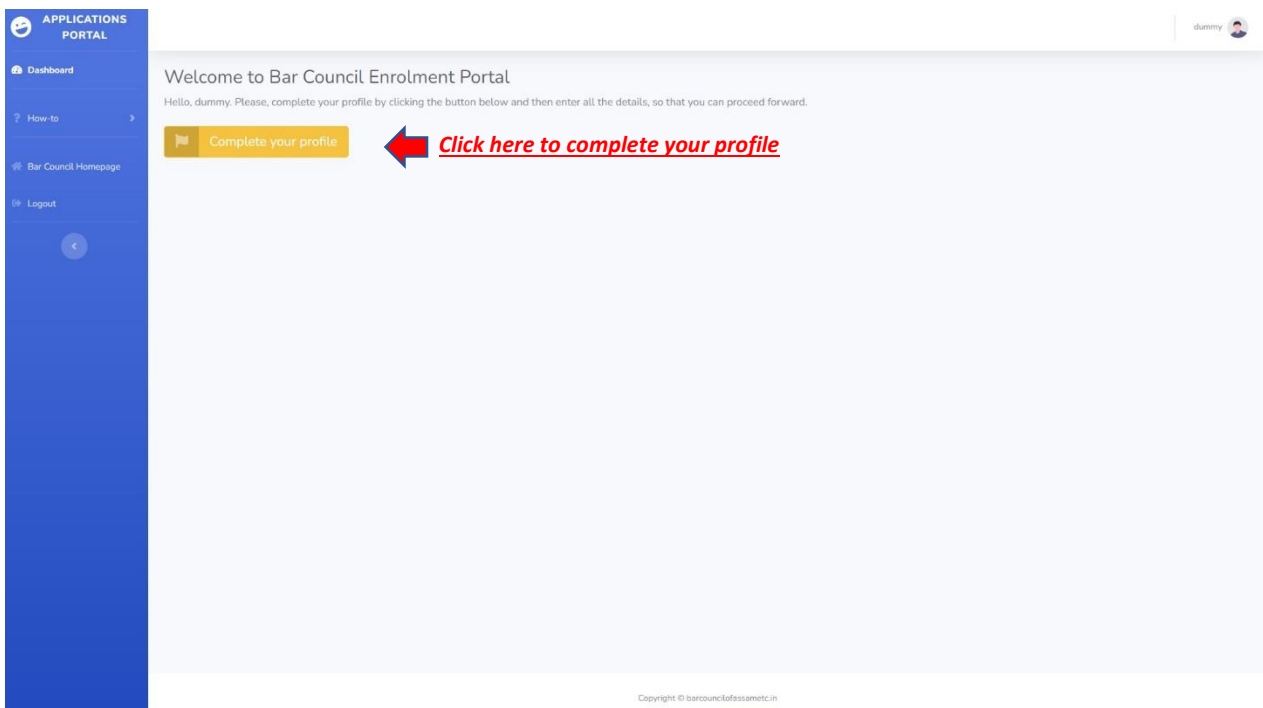
The screenshot shows the 'Login Into Your Account' page. At the top, there is a navigation bar with links: Home, Apply For Enrolment, Apply For Cert. Of Practice, Members, Notifications, Resources, About-Us, and RTI. The main content area features a login form with the following elements:

- A green success message: "Your account registered successfully." (circled in red with an arrow pointing to the annotation).
- Input fields for "Email/Username" (containing "dummy@mail.com") and "Password" (containing "\*\*\*\*\*").
- A "Login" button.
- Links for "Don't have an account? Register!" and "Forgot Password? Reset your Password!" (circled in red with an arrow pointing to the annotation).

**If you get this message after registration, it means your account is created.**

**Now, enter your login details to login**

**If you forget your password, then click here**



The screenshot shows the 'APPLICATIONS PORTAL' dashboard. On the left is a blue sidebar menu with the following items: Dashboard, How-to, Bar Council Homepage, and Logout. The main content area displays a welcome message: "Welcome to Bar Council Enrolment Portal" and "Hello, dummy. Please, complete your profile by clicking the button below and then enter all the details, so that you can proceed forward." Below this message is a yellow button labeled "Complete your profile" (with an arrow pointing to the annotation). The footer contains the text "Copyright © barcouncilofassametc.in".

**Click here to complete your profile**

# SELF HELP DOCUMENT: BAR COUNCIL

**APPLICATIONS PORTAL**

Dashboard

How-to

Bar Council Homepage

Logout

Please enter your details!

First Name\*  
DUMMY

Middle Name Last Name  
MALCOM

Mobile No\*  
9912345678

Date of Birth\* Gender\*  
01-01-1991 Male

Blood Group\*  
B+

Nominee Name(optional)  
PC MALCOM

Present Address\*  
HOUSE NO 25, BAKER STREET

State\*  
Assam

District\* Pincode\*  
KAMRUP METRO 781002

Save

Cancel

**Enter your details and then click save.**

**Remember, you cannot modify these information after clicking save. So, please enter all details correctly.**

**APPLICATIONS PORTAL**

Dashboard

How-to

Bar Council Homepage

Logout

Welcome to Bar Council Enrolment Portal  
Hi, DUMMY. Apply for Membership by clicking the button below.

Apply for Enrolment Apply for Certificate of Practice

**Apply for the one as required**

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# SELF HELP DOCUMENT: BAR COUNCIL

**APPLICATIONS PORTAL**

- Dashboard
- How to
- Bar Council Homepage
- Logout

dummy

### 1. Personal Information

First Name\*  
DUMNY

Middle Name\*  
MILCOM

Last Name\*  
MALCOM

Mobile No.\*  
9910349278

Email\*  
DUMNY@MAIL.COM

Date of Birth\*  
01-01-1991

Gender\*  
Male

Father's Name\*  
PC MALCOM

Mother's Name\*  
DM MALCOM

Nationality\*  
INDIAN

Do you belong to SC/ST?\*

Yes  No

**Upload SC/ST certificate**  
[Choose File](#) | uploadscstcert.png

### 2. Present Address

House no./Street/locality\*  
HOUSE NO 25, BAKOR STREET

State\*  
Assam

District\*  
KAMRUJ METRO

Pincode\*  
786001

### 3. Permanent Address

Same as above  Not Same

House no./Street/locality\*  
HOUSE NO 25, BAKOR STREET

State\*  
Assam

District\*  
KAMRUJ METRO

Pincode\*  
786001

### 4. Educational Information

Name of University from which degree in Law has been obtained\*  
DUMNY UNIVERSITY

Name of Law College in which Law course was undertaken\*  
DUMNY LAW COLLEGE

Name of University from which graduate degree has been obtained\*  
DUMNY UNIVERSITY

Roll No. Number of the Final Law Exam\*  
091021

The academic years in which the Law course was completed\*  
2019

Year of passing Final Law Exam\*  
2019

Duration of the Law Course whether three years or five years\*  
3

Whether the degree was taken by Private study or by attending classes of the Law College\*  
College

### 5. Occupation/Career Information

Occupation or career between the date of leaving the Law College and the date of application for enrolment\*  
Student

Trade, association or employment which the person applying is pursuing on the date of the application with full particulars\*  
Student

### 6. Miscellaneous Information

Place where the applicant proposes to practice\*  
GUSAHATI

Place where the applicant proposes to Vote in the election of the Bar Council\*  
GUSAHATI

Whether the applicant earlier applied for enrolment in any Bar Council? If so, state the outcome of the application?  
 Yes  No

Whether the applicant's name is on the Roll of any other State Bar Council? If so, furnish detailed particulars\*  
 Yes  No

Whether the applicant is suffering from any contagious disease? If so, nature of the disease to be mentioned\*  
 Yes  No

### 7. Misconduct Information

Whether the applicant has at any time been dismissed, compulsorily retired, removed or otherwise retired from service under the State Govt. or under the Central Govt. or High Court or Supreme Court on charges of corruption or dishonesty?  
 Yes  No

Whether the applicant is disqualified for enrolment under the Advocate Act, or by any other law?  
 Yes  No

Whether the applicant was convicted under any law, and if so, particulars to be furnished\*  
 Yes  No

Whether any criminal proceeding is pending against the applicant? If so, detailed particulars to be furnished\*  
 Yes  No

### 8. AIBE Information

Whether All India Bar Examination(AIBE) applicable to applicant? (Required, if passed Law degree after the year 2019)\*  
 Yes  No

Whether the applicant has cleared All India Bar Examination(AIBE)?  
 Yes  No

### Documents Upload

**1. Attached copy of F.A.T.E./AICTE or equivalent pass certificate**  
[Choose File](#) | fatede.png  
Max size: 1MB, File type: JPEG, PNG, PDF

**2. Attached copy of LL.B Pass Certificate issued by the University**  
[Choose File](#) | llb.png  
Max size: 1MB, File type: JPEG, PNG, PDF

**3. Attached copy of Graduate degree/equivalent Pass Certificate issued by the University**  
[Choose File](#) | gradde.png  
Max size: 1MB, File type: JPEG, PNG, PDF

**4. Attached copy of LL.B Pass certificate issued by the Law College with Roll Number and the year of final examination**  
[Choose File](#) | llbpass.png  
Max size: 1MB, File type: JPEG, PNG, PDF

**5. Passport size photograph\***  
[Choose File](#) | dummy.png  
Max size: 100KB, File type: JPEG, PNG, GIF, TIFF, WEBP, SVG

**6. Signature**  
[Choose File](#) | sig.png  
Max size: 100KB, File type: JPEG, PNG, GIF, TIFF, WEBP, SVG

7. Certificate of two Advocates\* (Sample format)  
7(a) Certificate of Advocate 1\* [Choose File](#) | act1.png  
7(b) Certificate of Advocate 2\* [Choose File](#) | act2.png  
Max size: 1MB, File type: JPEG, PNG, PDF

8. Miscellaneous Documents(Optional)  
8(1) Misc. Doc 1 [Choose File](#) | no file chosen  
8(2) Misc. Doc 2 [Choose File](#) | no file chosen  
8(3) Misc. Doc 3 [Choose File](#) | no file chosen  
8(4) Misc. Doc 4 [Choose File](#) | no file chosen  
8(5) Misc. Doc 5 [Choose File](#) | no file chosen  
Max size: 1MB, File type: JPEG, PNG, PDF

### Declaration

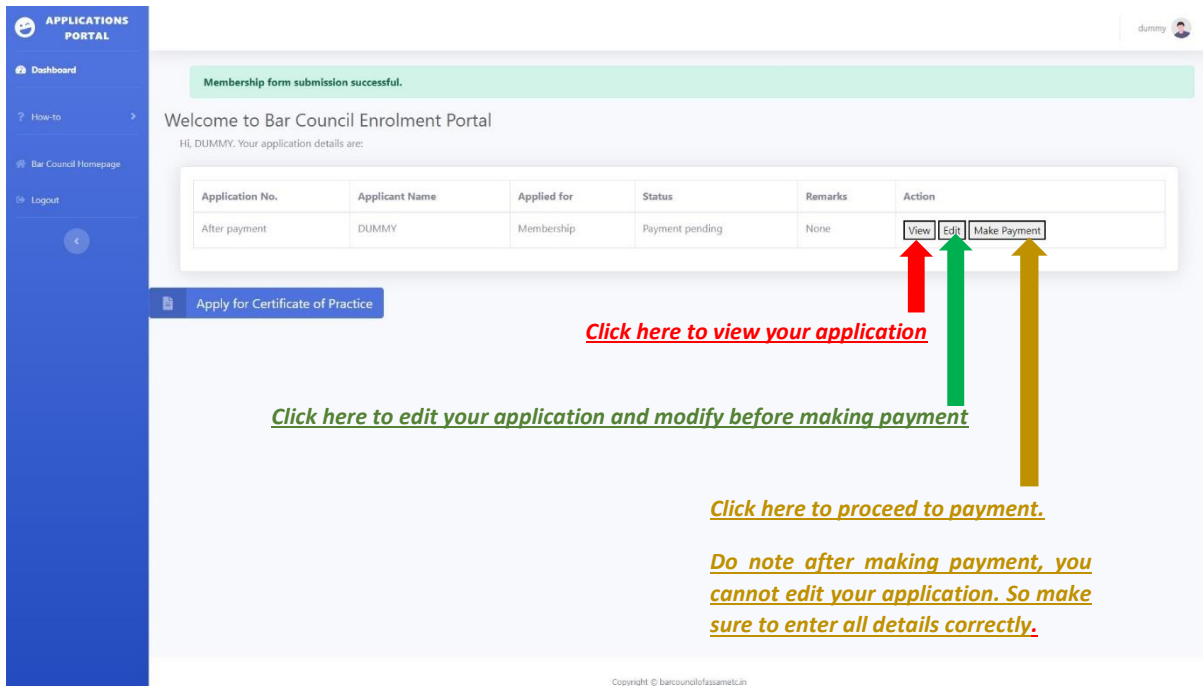
I DUMNY MALCOM having applied for being admitted as an Advocate under Advocate Act 1961, on the Roll of the Bar Council of Assam, Nagaland, Mizoram, Arunachal Pradesh and Sikkim do hereby declare and pledge, more

I accept the above declaration

[Save](#) [Cancel](#)

Enter all your details and upload all necessary files, then click Save

## SELF HELP DOCUMENT: BAR COUNCIL



APPLICATIONS PORTAL

Membership form submission successful.

Welcome to Bar Council Enrolment Portal

Hi, DUMMY. Your application details are:

Application No.	Applicant Name	Applied for	Status	Remarks	Action
After payment	DUMMY	Membership	Payment pending	None	<a href="#">View</a> <a href="#">Edit</a> <a href="#">Make Payment</a>

Apply for Certificate of Practice

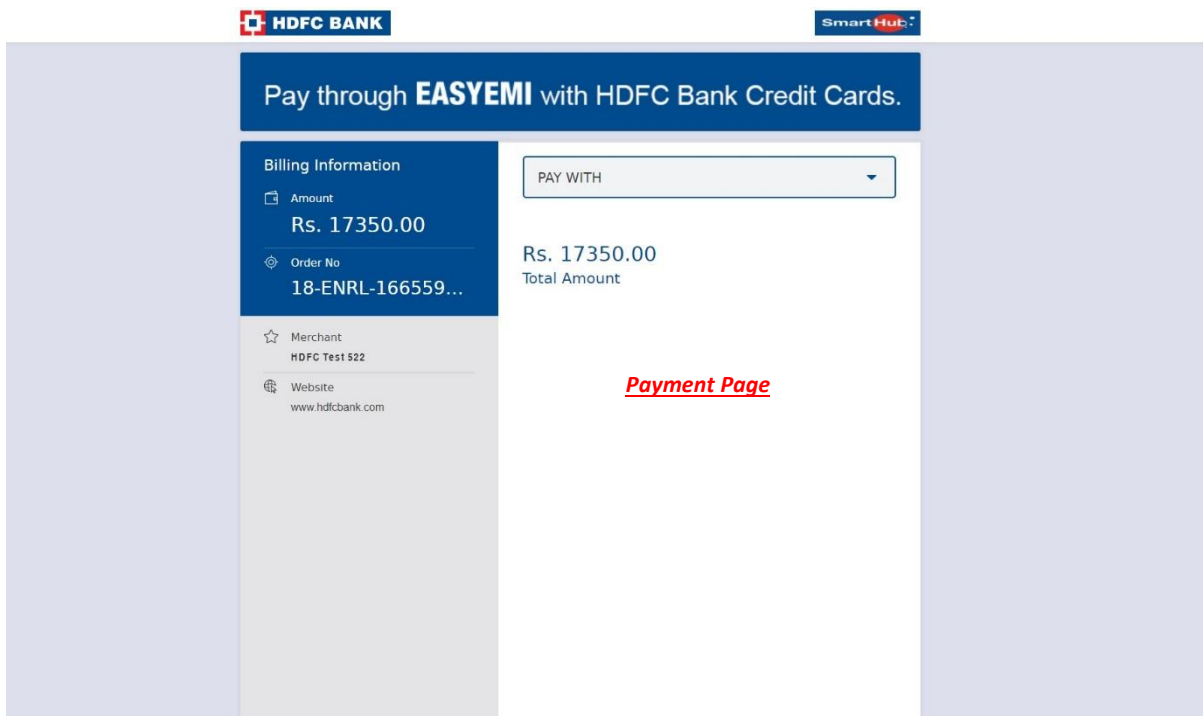
[Click here to view your application](#)

[Click here to edit your application and modify before making payment](#)

[Click here to proceed to payment.](#)

*Do note after making payment, you cannot edit your application. So make sure to enter all details correctly.*

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HDFC BANK SmartHub

Pay through **EASYEMI** with HDFC Bank Credit Cards.

Billing Information

- Amount: Rs. 17350.00
- Order No: 18-ENRL-166559...
- Merchant: HDFC Test 522
- Website: www.hdfcbank.com

PAY WITH

Rs. 17350.00  
Total Amount

[Payment Page](#)

## SELF HELP DOCUMENT: BAR COUNCIL

**HDFC BANK** SmartHub

Pay through **EASYEMI** with HDFC Bank Credit Cards.

**Billing Information**

- Amount: **Rs. 17350.00**
- Order No: **18-ENRL-166559...**
- Merchant: **HDFC Test 522**
- Website: **www.hdfcbank.com**

OTHER BANK DEBIT CARD

Test Debit Card

5123 4567 8901 2346

dummy

Jan (1) 2023

Enter the characters visible in the box below

7876

Note: In the next step you will be redirected to your bank's website to verify yourself.

**PAY NOW**

**Payment Page**

APPLICATIONS PORTAL

Dashboard

How to

Bar Council Homepage

Logout

Apply for Certificate of Practice

Welcome to Bar Council Enrolment Portal

Hi, DUMMY. Your application details are:

Application No.	Applicant Name	Applied for	Status	Remarks	Action
ENRL/2022/10/12/18/10	DUMMY	Membership	Pending verification	None	<a href="#">View</a> <a href="#">Payment Receipt</a>

**You can proceed to apply for Certificate of Practice if required and the procedure is same as before**

**After successfully making the payment, you can view the application and payment receipt**

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